

The University of Arizona

The School of Middle Eastern and North African Studies

Graduate Student Handbook

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INTRODUCTION

This handbook outlines the procedures, policies, expectations, and requirements of the graduate programs of the School of Middle Eastern and North African Studies (MENAS) at the University of Arizona (UA). Students are responsible for knowing MENAS & UA policies.

MENAS offers the following degrees:

MA: MENAS, MENAS & Journalism, MENAS & Public Administration, and MENAS & Public Policy

PhD: MENAS and MENAS & Anthropology

Contacts

Director: Dr. Benjamin Fortna, bfortna@arizona.edu

Director of Graduate Studies & Graduate Advisor: Dr. Mahmoud Azaz, mazaz@arizona.edu

Graduate Program Coordinator: Lora Galabi, galabi@arizona.edu

Graduate College Degree Counselor: Megan McNulty-Luoma, meganmcnulty@arizona.edu

MENAS Faculty: <https://menas.arizona.edu/faculty>

Middle East and North African Graduate Student Organization: uamena@gmail.com

MA DEGREE REQUIREMENTS

OUTCOMES

In order to graduate with an MA from MENAS, students are expected to:

- Demonstrate thorough knowledge of at least one field of Middle Eastern and North African Studies.
- Achieve intermediate proficiency (professional track) or advanced proficiency (thesis track) in Arabic, Hebrew, Persian or Turkish.
- Achieve basic knowledge of the theoretical concepts and research methods of a specific academic discipline related to Middle Eastern and North African Studies.
- Demonstrate the ability to present scholarly analysis and research in a clearly written manner.
- Demonstrate the ability to conduct synthetic research that incorporates primary sources on a topic in Middle East and North African Studies, as appropriate to the MA level (thesis track).

Upon completion of the MA degree, students will have demonstrated, through academic studies and research, a mastery of basic ideas and concepts in the field and written a report or thesis.

DEGREES

MENAS MA

The MA program in MENAS offers a rigorous interdisciplinary curriculum that allows students to engage in critical examination of contemporary ideas and methodologies in the field. It allows students to explore gender and society in the Middle East, history and literature of the Middle East, linguistics of Middle Eastern languages, and Islamic Studies.

Students can choose the professional track or thesis track. The professional track is designed for students seeking to develop the language and analytical skills necessary for advancement in non-academic careers in government, NGOs, and business, as well as a solid understanding of the modern Middle East. It is tailored for students who do not plan on pursuing a PhD after their completion of the MA in MENAS. Students who wish to pursue a PhD should choose the thesis track.

Both tracks require 33 graduate units. A maximum of 15 units of graduate level language courses can count toward the 33 graduate units. Graduate dialect courses, however, cannot count toward the 33 graduate units.

Core Courses

All MA students are required to take 12 units of core courses:

- MENA 595D: Middle East (3 units),
- One graduate course in gender or culture in the Middle East (3 units),
- One graduate course in Islamic Studies (3 units), and
- One graduate course in Middle Eastern History (3 units).

A list of courses that meet the core course requirements can be found here:

<https://menas.arizona.edu/sites/menas.arizona.edu/files/MENAS%20Graduate%20Courses.pdf>

Professional Track

The professional track requires 33 graduate units:

- 12 units of core courses,
- 18 units of elective courses, and
- 3 units of MENA 909: MA Report.

Intermediate proficiency in Arabic, Hebrew, Persian, or Turkish is also required. Undergraduate level language courses cannot count toward the 33 graduate units.

The professional track should be completed in 2 years. 8-9 graduate units should be taken every semester. In addition, students need to take the necessary language courses to reach intermediate language proficiency. If a student begins the program taking Arabic 101, Hebrew 101, Persian 101, or Turkish 101, they need to take 5 units of language courses every semester to reach intermediate language proficiency. Students should enroll in MENA 909: MA Report in their 4th (final) semester.

Thesis Track

The thesis track requires 33 graduate units:

- 12 units of core courses,
- 13-15 units of elective courses,
- 3-5 units of advanced proficiency in Arabic, Hebrew, Persian, or Turkish, and
- 3 units of MENA 910: MA Thesis.

The thesis track should be completed in 2 years. 8-9 graduate units should be taken every semester. In addition, students need to take the necessary language courses to reach advanced language proficiency. If a student begins the program taking Arabic 101, Hebrew 101, Persian 101, or Turkish 101, they need to take 3-5 units of language courses for 6 semesters to reach advanced language proficiency, which means also taking summer courses. Students should enroll in MENA 910: Thesis in the 4th (final) semester.

DUAL MENAS & JOURNALISM MA

The dual MENAS and Journalism MA gives students the intellectual foundation in regional studies, language, and advanced research techniques and prepares students to conduct academic or journalism fieldwork in the Middle East and North Africa, from Morocco to Afghanistan.

Students can choose the professional track or the International Journalism Studies track. Both tracks require 51 graduate units.

The dual MENAS and Journalism MA requires a minimum of 51 units:

- 18 units from MENAS,
- 18 units from Journalism, and
- 15 units shared between MENAS & Journalism.

Intermediate proficiency in Arabic, Hebrew, Persian, or Turkish is also required. Undergraduate level language courses cannot count toward the total required units.

The dual MENAS and Journalism MA should be completed in 3 years. 8-9 graduate units should be taken every semester. Students should enroll in MENA 909: MA Report or MENA 910: Thesis in their 6th (final) semester. In addition, students need to take the necessary language courses to reach intermediate language proficiency. If a student begins the program taking Arabic 101, Hebrew 101, Persian 101, or Turkish 101, they need to take 5 units of language courses every semester to reach intermediate language proficiency.

Professional Track

The professional track focuses on building from a foundation of language and regional understanding to produce authoritative multimedia reporting from and about the region. The goal of this track is to enable students to become journalists that are well-trained in regional dynamics and that will make crucial contributions to the understanding of contemporary issues and their impact on people and governments around the world.

Exact course requirements can be found here: <https://menas.arizona.edu/ma/dual-journalism>

International Journalism Studies Track

The International Journalism Studies track focuses on developing a deep understanding of the language, culture, and politics of the region, and of the principles, theories, and roles of news media operating in a global information environment.

Exact course requirements can be found here: <https://menas.arizona.edu/ma/dual-journalism>

DUAL MENAS & PUBLIC ADMINISTRATION MA

The MENAS and Public Administration MA requires a minimum of 60 units:

- 18 units from MENAS,
- 27 units from SGPP, and
- 15 units shared between MENAS & SGPP.

Intermediate proficiency in Arabic, Hebrew, Persian, or Turkish is also required. Undergraduate level language courses cannot count toward the total required units.

The dual MENAS and Public Administration MA should be completed in 3 years. 10 units should be taken every semester. Students should enroll in MENA 909: MA Report or MENA 910: Thesis in their 6th (final) semester. In addition, students need to take the necessary language courses to reach intermediate language proficiency. If a student begins the program taking Arabic 101, Hebrew 101, Persian 101, or Turkish 101, they need to take 5 units of language courses every semester to reach intermediate language proficiency.

Exact course requirements can be found here: <https://menas.arizona.edu/ma/dual-mpa>

DUAL MENAS & PUBLIC POLICY MA

The MENAS and Public Policy MA requires a minimum of 60 units:

- 18 units from MENAS,
- 27 units from SGPP, and
- 15 units shared between MENAS & SGPP.

Intermediate proficiency in Arabic, Hebrew, Persian, or Turkish is also required. Undergraduate level language courses cannot count toward the total required units.

The dual MENAS and Public Policy MA should be completed in 3 years. 10 units should be taken every semester. Students should enroll in MENA 909: MA Report or MENA 910: Thesis in their 6th (final) semester. In addition, students need to take the necessary language courses to reach intermediate language proficiency. If a student begins the program taking Arabic 101, Hebrew 101, Persian 101, or Turkish 101, they need to take 5 units of language courses every semester to reach intermediate language proficiency.

Exact course requirements can be found here: <https://menas.arizona.edu/dual-ma-menaspublic-policy>

MA TO PHD

MA students wishing to be considered for the PhD program must apply through GradApp and meet the same requirements as all other applicants.

PLAN OF STUDY

By the end of the 2nd semester, students must fill out a plan of study. It should be discussed with the Director of Graduate Studies (DGS). The plan of study is then submitted on GradPath by the student. Courses that do not fulfill requirements for the degree should not be added. If students need to make changes, the plan of study can be resubmitted on GradPath.

MA REPORT/THESIS

By the end of the 2nd semester, students must assemble an MA report/thesis committee. The committee should consist of their MA report/thesis advisor and two other faculty members. At least two members of this committee must be tenure-track professors in MENAS, and the committee must be approved by the MENAS DGS. At least two members “must be members of the Graduate Faculty. If the third member is not a member of the Graduate Faculty, he or she must be approved by the Graduate College as a Special Member. Special Member requests are submitted by the Program Coordinator of the student's major department. Special Members are not eligible to serve as committee chair but may co-chair with a Graduate Faculty member” (<https://grad.arizona.edu/gsas/degree-requirements/masters-degrees#thesis-committee>).

In their 4th (final) semester, students in the professional track should enroll in 3 units of MENA 909: Report and students in the thesis track should enroll in 3 units of MENA 910: Thesis.

The MA report must include research that utilizes primary sources. Subject matter should reflect an issue raised in the secondary literature and can be addressed to non-academics. The MA report should be 35-50 pages. A defense is not necessary for the MA report.

The MA thesis must include research that utilizes primary sources in a Middle Eastern language. The thesis should address a gap or problem in the scholarly literature, and be aimed at an academic audience. The thesis should be 75-90 pages. An MA thesis defense must be scheduled.

ADVISING

The DGS advises students throughout the program.

The MA report/thesis advisor approves the appropriate subject matter of the MA report/thesis, guides students in their research, and helps students put together a report/thesis committee.

PHD DEGREE REQUIREMENTS

OUTCOMES

In order to graduate with a PhD in MENAS, students are expected to:

- Achieve advanced proficiency in one Middle Eastern language.
- Incorporate pertinent primary and secondary sources in (a) Middle Eastern language(s) in their research.
- Demonstrate expert knowledge of a specific field of Middle Eastern and North African Studies.
- Demonstrate full competence in the theoretical concepts and research methods of a specific academic discipline related to Middle Eastern and North African Studies.
- Demonstrate the ability to present scholarly analysis and research in a clearly written manner suitable for publication.
- Demonstrate the ability to develop a research question of relevance to Middle Eastern and North African Studies and successfully gather evidence and formulate arguments pertaining to it.

Upon completion of the PhD degree, students will have demonstrated, through academic studies and research, a mastery of the ideas and concepts in the field, a, and will have written a dissertation that makes a substantive contribution to knowledge in their field of study.

DEGREES

MENAS PHD

The PhD program requires 72-75 graduate units:

- 12 units of core courses,
- 22-24 units in chosen track,
- 9-12 units in a minor from another school/department,
- 3-5 units of advanced proficiency in Arabic, Hebrew, Persian, or Turkish,
- 6 units of MENA 799: Comprehensive Exam, and
- 18 units of MENA 920: Dissertation.

All PhD students are required to achieve advanced proficiency in Arabic, Hebrew, Persian, or Turkish. The language students choose is determined during the plan of study interview with their advisor. Additional language requirements may be determined necessary by the dissertation advisor. Only graduate level language courses can count toward the required 72-75 units.

The MENAS PhD should be completed in 5 years. 6-9 units of graduate courses should be taken every semester. In addition, students need to take the necessary language courses to reach advanced language proficiency. If a student begins the program taking Arabic 101, Hebrew 101,

Persian 101, or Turkish 101, they need to take 3-5 units of language courses every semester for 6 semesters to reach advanced language proficiency.

Students should enroll in MENA 799: Comprehensive Exam in their 7th or 8th semester.

Students should enroll in MENA 920: Dissertation in their 8th to 10th semesters. No more than 9 units of dissertation may be taken in any given semester.

Core Courses

All PhD students are required to take 12 units of core courses:

- MENA 595D: Middle East (3 units),
- One graduate course in gender or culture in the Middle East (3 units),
- One graduate course in Islamic Studies (3 units), and
- One graduate course in Middle Eastern History (3 units).

A list of courses that meet the core course requirements can be found here:

<https://menas.arizona.edu/sites/menas.arizona.edu/files/MENAS%20Graduate%20Courses.pdf>

Tracks

History Track

The History track provides students with historiographical training along with specialized knowledge in one area of Middle Eastern and North African history.

Requirements and electives for the track can be found here:

<https://menas.arizona.edu/phd/history>

Islamic Studies Track

The Islamic Studies track focuses on the textual traditions of classical Islamic civilization. It provides students with familiarity with the legal, ethical, and mystical traditions of Islam.

Requirements and electives for the track can be found here:

<https://menas.arizona.edu/phd/islamic-studies>

Linguistics of Middle Eastern Languages Track

The Linguistics of Middle Eastern Language track focuses on language pedagogy. The track provides training in research methods and analysis, and features discussions on current debates in Middle Eastern languages and their varieties within regional and national contexts.

Requirements and electives for the track can be found here:

<https://menas.arizona.edu/phd/linguistics>

Middle Eastern Literary Studies Track

The Middle Eastern Literary Studies track focuses on the study of one or more Middle Eastern literary traditions in an historical and analytical manner.

Requirements and electives for the track can be found here:

<https://menas.arizona.edu/phd/literary-studies>

Socio-Cultural Studies Track

The Socio-Cultural track focuses on making use of qualitative methods of social science research in the study of social phenomena and their cultural dimensions. The primary disciplines and fields related to the track are cultural anthropology, cultural geography, gender studies, and political science.

Requirements and electives for the track can be found here:

<https://menas.arizona.edu/phd/socio-cultural>

DUAL MENAS & ANTHROPOLOGY PHD

This program builds upon the complementarity and affinity of the two fields, and the University of Arizona's nationally recognized strength in both, to train and certify uniquely qualified scholars for a rapidly globalizing world. Students follow a curriculum of courses in each discipline that provide first-rate qualification in each discipline, while enjoying significant flexibility to develop innovative trans-disciplinary projects on the Middle East and world of Islam using a wide variety of research techniques and analytical approaches including fieldwork, textual analysis, and archival research. Students and faculty frequently participate in other interdisciplinary programs at the University of Arizona including those of the Center for Middle Eastern Studies, the PhD program in Middle Eastern Histories, the Bureau of Applied Research in Anthropology, and the program in Women's Studies.

Exact course requirements can be found here: <https://menas.arizona.edu/phd/anthropology>

MENAS PHD MINOR

The MENAS PhD minor requires 12 units of coursework, 9 of which must be graded.

MENA 595D: Middle East is the only required course for the minor and is offered every fall semester.

No more than one graduate level language course in Arabic, Hebrew, Persian, or Turkish can count toward the minor.

Independent study with MENAS core faculty can count toward the minor.

PLAN OF STUDY

At the beginning of the 1st semester, students meet with their dissertation advisor and the DGS for a plan of study meeting during which students discuss a preliminary plan for their course of study.

By the end of the 2nd semester or beginning of the 3rd semester, students must submit a plan of study on GradPath per the guidance they received during the plan of study meeting. If students need to make changes, the plan of study can be resubmitted on GradPath.

COMPREHENSIVE EXAM

Students must select a comprehensive exam committee of tenured or tenure-track faculty members. 3 faculty members should be from MENAS and 1 faculty member should be from their minor field.

Students should enroll in MENA 799: Comprehensive Exam in their 7th or 8th semester.

Before admission to candidacy for the doctoral degree, students must pass the comprehensive exam. This exam is intended to test their comprehensive knowledge of the major and minor subjects of study, both in breadth across the general field of study and in depth within the area of specialization. The comprehensive exam consists of a written portion and an oral portion. The written portion consists of 4 fields: two in the major field (MENAS) as determined in consultation with their advisor, one in Middle Eastern history, and one in the minor field. Students must pass the written portion before sitting for the oral portion.

Upon successful completion of the written portion, the oral portion is conducted before the comprehensive exam committee. This is the occasion when faculty committee members have both the opportunity and obligation to require students to display a broad knowledge of the chosen field of study and sufficient depth of understanding in areas of specialization. Discussion of proposed dissertation research may be included. The examining committee must attest that the student has demonstrated the professional level of knowledge expected of a junior academic colleague.

The oral portion should come early enough to allow students to advance to candidacy in a timely fashion. The written and oral portions of the comprehensive exam must take place at least 3 months prior to the Final Oral Exam/Dissertation Defense.

Students who do not pass a portion of their comprehensive examination may retake that portion within six months of the initial exam. Students who do not pass the failed portion of the exam a second time will not be admitted to PhD candidacy and will have the opportunity to fulfill the requirements for an MA in MENAS if they have not done so already.

DISSERTATION

Students must select a dissertation committee of tenured or tenure-track faculty members, three in their major field (MENAS) and one in their minor field.

18 units of MENA 920: Dissertation are required. No more than 9 dissertation units may be taken in any given semester.

The dissertation advisor approves the subject matter of the dissertation. The dissertation must engage theoretically and methodologically primary sources in one or more Middle Eastern languages and the relevant secondary literature. Primary sources include, but are not limited to, texts, media outlets, internet sources, survey data, and interviews. Dissertations typically are 200-400 pages long.

FINAL ORAL EXAM/DISSERTATION DEFENSE

The Final Oral Exam/Dissertation Defense is the forum at which students must demonstrate their contribution to scholarship and respond to the dissertation defense committee's questions concerning its contents and implications.

The student is responsible for scheduling the Final Oral Exam/Dissertation Defense and submitting the Announcement of Final Oral Examination form on GradPath at least 10 days prior to the defense.

TWO-YEAR REVIEW OF STUDENTS WHO ENTER THE PHD PROGRAM WITH ONLY A BA/BS

Students entering the program with only a BA or BS will be reviewed at the end of their 2nd year, after completing the MA thesis. The Graduate Committee and the student's advisor will review the student's performance and make a recommendation as to whether the student should be awarded a terminal MA or continue with the PhD program.

Applicants accepted into the PhD program without an MA will be awarded an MA in MENAS after successfully completing the MENAS MA requirements.

ADVISING

The DGS advises students throughout the program.

Students also receive guidance from their dissertation advisor, who helps students put together a plan of study, approves the subject matter of their dissertation, guides students in their research, and helps students put together a dissertation committee.

MENAS POLICIES

GPA REQUIREMENTS

A high level of performance is expected of all students. A student who does not make satisfactory progress in graduate work may be required to withdraw from the University. No student will be recommended for an award of an advanced degree in MENAS unless they have achieved a GPA of 3.33 or higher in graduate study.

Graduate students cannot enroll in graduate level MENA courses for pass/fail grades except in independent study courses, internships, comprehensive exam units, and dissertation units.

SATISFACTORY PROGRESS

Satisfactory progress includes:

- Enrolling in the required number of units every semester to complete the degree within the time period indicated.
- Maintaining a GPA of 3.33 or higher.
- Meeting regularly with the MA report, MA thesis, or PhD advisor.

INCOMPLETES

If a student earns an incomplete (I) for a course, they must complete the work required in a timely manner and meet with the DGS and/or advisor to discuss how they can get back on track.

University guidelines for incompletes: <https://registrar.arizona.edu/faculty-staff-resources/grading/grading-policies/incomplete>

ANNUAL EVALUATION

Students must submit an annual self-evaluation every spring semester. This self-evaluation is discussed by MENAS faculty in an annual meeting in the spring to make sure students are making satisfactory progress. Afterward, the DGS emails each student regarding their progress.

REMEDATION

Students not making satisfactory progress will be notified by the DGS. The DGS, the advisor, and the student will meet to put together a written plan with specific requirements, deadlines, and timeframes to help the student get back on track, and consequences for not making progress will be made clear. If progress is not made as outlined in this written plan, MENAS reserves the right to dismiss the student from the program. The student has a right to appeal this decision to the Graduate College.

APPEAL

If a student wishes to appeal any program requirements, they can submit a formal written appeal to the MENAS Director.

CUBICLES

PhD students who are GTAs are assigned a cubicle in the MENAS office. If additional cubicle space is available, PhD students who are not GTAs are assigned cubicles.

PRINTING

All graduate students are given access to the office printer and get a quota every fall and spring semester.

MENA GRADUATE STUDENT ORGANIZATION

The Middle East and North African Graduate Student Organization is open to all graduate students who work on the region. The MENA Graduate Student Association organizes an annual conference and sponsors various activities. It also meets periodically to discuss the concerns of graduate students.

STUDENT ROLE IN DEPARTMENTAL GOVERNANCE

A representative of the MENA Graduate Student Association is invited to attend faculty meetings.

FUNDING & AWARDS

GRADUATE TEACHING ASSISTANTSHIPS

Graduate Teaching Assistantships (GTAs) are offered to PhD students.

The financial package offered to PhD students includes either a 0.25 full-time equivalency (FTE) GTA that requires a commitment of about 10 hours per week, or a 0.50 FTE GTA that requires a commitment of about 20 hours per week. The exact GTA appointment is determined on the basis of the area of expertise of the student and the needs of MENAS. Students receive an offer letter before the beginning of each semester detailing their appointment.

DURATION

Financial aid in the form of GTAs continues for up to five consecutive years, contingent upon satisfactory academic progress and good standing in MENAS and UA, and continued availability of funding.

REQUIREMENTS

All academic appointments are reserved for graduate students who remain in good academic and University standing. Graduate Teaching Assistants must be full time students, which is defined as being enrolled for a minimum of 6 graduate units through the duration of their appointment.

PROFESSIONAL CONDUCT

All Graduate Teaching Assistants are expected to conduct themselves in a professional manner. This involves not only a commitment to what is outlined in the GTA offer letter but also a commitment to the University's ethics and conduct policy (<https://policy.arizona.edu/ethics-and-conduct>).

GRADUATE TEACHING ASSISTANTSHIP CONVERSATION

The Graduate College requires all Graduate Teaching Assistants to receive a written evaluation from their faculty supervisor regarding their GTA every semester. Students receive communication about this from the DGS or the Program Coordinator.

DISSERTATION TUITION WAIVER

MENAS covers 1 unit of MENA 920: Dissertation, when possible, for PhD students beyond their five consecutive years of funding. Students must have a minimum graduate GPA of 3.0. Students interested in a tuition waiver need to contact the MENAS Director.

CONFERENCE TRAVEL SUPPORT

Small conference travel support may be available for students presenting at or attending scholarly conferences. Preference is given to students who are presenting, but funding for attending a conference may also be available.

AWARDS

MICHAEL BONINE MEMORIAL TRAVEL & RESEARCH AWARD

The Michael Bonine Memorial Travel & Research Award supports the pursuit of academic activities by graduate students enrolled in or affiliated with the School of MENAS.

FOREIGN LANGUAGE & AREA STUDIES (FLAS) FELLOWSHIP

Title VI (US Department of Education) Foreign Language and Area Studies (FLAS) academic year and summer fellowships are awarded annually in Arabic, Hebrew, Persian, and Turkish to students pursuing Middle Eastern language and area studies. Funding is provided by the International and Foreign Language Education (IFLE) office of the U.S. Department of Education and awards are made through the Center for Middle Eastern Studies (CMES).

ADEL GAMAL ADVANCED ARABIC AWARD

The Adel Gamal Advanced Arabic Award supports students pursuing a degree in advanced Arabic language through the School of MENAS, students fulfilling an academic degree that requires advanced Arabic language, as well as undergraduate or graduate students in the School of MENAS.

NOFAL FAMILY FOUNDATION FELLOWSHIP

Thanks to a generous gift from the Nofal Family Foundation, MENAS offers financial support to incoming MA students in their 1st year.

ADDITIONAL FUNDING

Please consult the following websites for information on additional financial aid:

<https://grad.arizona.edu/new-and-current-students>

<https://financialaid.arizona.edu/apply-for-aid/graduate-professional>

GRADUATE COLLEGE REQUIREMENTS

The list below is not comprehensive.

Please consult the Graduate College websites:

<http://grad.arizona.edu/>

<http://grad.arizona.edu/new-and-current-students>

GRADPATH

All graduate students must submit various GradPath forms at different times throughout their academic career. Students must be aware of all GradPath requirements, meet the deadlines by which forms need to be submitted, and keep an eye on all forms when they route to different people until the forms are marked as “approved.”

Please see:

<https://grad.arizona.edu/gsas/gradpath>

<https://grad.arizona.edu/gsas/degree-requirements>

<https://grad.arizona.edu/gsas/degree-requirements/important-degree-dates-and-deadlines>

MA: <https://grad.arizona.edu/gsas/degree-requirements/masters-degrees#credit-requirements>

PhD: <https://grad.arizona.edu/gsas/degree-requirements/doctor-philosophy>

TRANSFERRING UNITS

According to the Graduate College, “[s]tudents who wish to transfer credit must submit a Transfer Credit form in GradPath before the end of their first year of study to have the courses evaluated for transfer eligibility.”

Please read the Graduate College requirements regarding transferring units carefully.

See this page for general information on transferring units:

<https://catalog.arizona.edu/policy/acceptability-graduate-transfer-credit>

See this page for information on transferring units for an MA degree:

<https://grad.arizona.edu/gsas/degree-requirements/masters-degrees#Transfer%20Credit>

See this page for information on transferring units for a PhD degree, including units earned as non-degree units at UA, units earned as part of an MA degree at UA, and units earned at other institutions:

<https://grad.arizona.edu/gsas/degree-requirements/doctor-philosophy#Credit%20Requirements,%20Transfer%20Credit,%20Prior%20Learning>

FULL-TIME STATUS

<https://catalog.arizona.edu/policy/enrollment-policies>

TIME LIMITATION

MA:

<https://grad.arizona.edu/gsas/degree-requirements/masters-degrees#time-limitation>

PhD:

<https://grad.arizona.edu/gsas/degree-requirements/doctor-philosophy#time-limitation>**LEAVE OF ABSENCE**<https://grad.arizona.edu/policies/enrollment-policies/leave-absence>**CONTINUOUS ENROLLMENT**<https://grad.arizona.edu/policies/enrollment-policies/continuous-enrollment>

ADDITIONAL RESOURCES

The list below is not comprehensive.

Graduate College: <https://grad.arizona.edu/>

General Catalog: <http://catalog.arizona.edu/>

Schedule of Classes: <https://directory.arizona.edu/link/schedule-classes>

Academic Integrity: <http://deanofstudents.arizona.edu/codeofacademicintegrity>

Responsible Conduct of Research: <http://www.orcr.arizona.edu/>

IRB: <https://research.arizona.edu/compliance/human-subjects-protection-program/about-the-irb>

Child Care Subsidies and Family Friendly Information: <https://grad.arizona.edu/new-and-current-students>

Disability Resource Center: <http://drc.arizona.edu/about>

Summary of Grievance Types and Responsible Parties:
<https://grad.arizona.edu/policies/academic-policies/summary-grievance-types-and-responsible-parties>