

Graduate School Reference Form



THE UNIVERSITY OF ARIZONA®
GRADUATE COLLEGE

Please type or print with ball point pen

To the Applicant

Submit a completed Reference Form for each letter of recommendation.
Please complete all sections before submitting.

Applicant's Information

Name _____
Last or Family Name/Surname First Middle Date of Birth (mm/dd/yy)

Degree sought _____ Major field of study _____

Address _____

Recommender's Information

Name _____

Title _____ Institution _____

Address _____

Phone _____ FAX _____ Email _____

Applicant's Waiver of Right to Access

The Family Educational Rights and Privacy Act of 1974, as amended (P.L. 93-308), allows a candidate for admission, employment, or receipt of honors to waive his or her right of access to confidential letters or statements written on his or her behalf if the recommendation is used solely for the purposes of admission, employment, or the receipt of honors and if the candidate, upon request, is notified of the names of all persons making such recommendations on his or her behalf. *The university does not require that you make such a waiver as a condition for admission or award of fellowship or assistantship.* However, under the legislation you have the option of signing such a waiver as follows:

I hereby waive my right of access to this recommendation and any appropriate attachments which have been written by _____ (name of recommender) on behalf of my application to the Graduate College, The University of Arizona, and for award of a fellowship, scholarship, or assistantship, if applicable. This waiver is effective insofar as the recommendation is used solely for the purpose of admission or award of fellowship, scholarship, or assistantship, if applicable.

Printed Name _____

Signature _____ Date _____